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DIARY NOTES

25X1A	<u>DD/S</u> 22 July 1958
25X1A9a	
	1. reports that the Public Buildings Service expects to advertise for the Excavation and Foundation Contract by 4 August and wants about two weeks for bidding. He still believes that they will let the contract during the month of August.
	2. I approved of H. S. going on leave from 25 August to 2 September.
25X1A9a	3. I asked H. S. to give me his recommendation soon as to when we should have our cornerstone ceremony.
25X1C4a	4. I discussed the request to increase the number of their personnel from 125 to 250 and emphasized that Ting Sheldon should not make a commitment on this in view of the most seriou situation.
25X1C4a	tion involved. I feel that the Director may have to make this decision if t insists on going to 250.
	5. Jim Garrison talked to me again about his surplus personnel. I assured him that if he had no jobs for these people and could not absorb them by attrition that they could be selected out. I agreed to take this up with Gordon Stewart.
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25X1A9a	6. discussed
25X1A9a	with me the selection of a cadre to go to the Middle East. I chose as the 25X1A9a Chief of Support, as his Deputy, and as the Support 25X1A9a Planner and instructed Vernon to work out the other names on this list. I also told him that I felt strongly that we should have a Finance Officer and Personnel Officer even though these were not included on the DD/P list.
25X1A9a	7. I had a long discussion with told him that I thought he should attempt to persuade both of these individuals to retire and that if they would not do so then we would have to go through the normal selection out procedure. I emphasized that their Fitness Reports—which he is in the process of making out—would have to support a selection out procedure if we were to be successful.

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25X1A9a 25X1A6a 25X1A9a	had received from that I thought he should go back to I also authorized him to tell eventually become Chief of our Audit Staff and that if either of them wanted to see
25X1A9a 25X1A9a	me I would be glad to talk with them. 9. I talked to about the proposed table of organization for Project 25X149a
25X1A2d2	to study it and then get in touch with Bob. (On 24 July Gordon Stewart called me about this and said that he wanted to make some very minor adjustments so that Chick could go ahead with one or two pressing promotions and defer the rest until came back. I approved.)